



FRAMEWORK AGREEMENT ON INFORMATION AND COMMUNICATION TECHNOLOGIES

French Development Agency
5 Rue Roland BARTHES
75012 PARIS

RCG-2026-0041

Subject: Provision of a group ALM tool

Deadline for submitting applications

Date: 03/16/2026
Time: 11:00 (Paris time)

Regulation of the consultation

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1. Purpose of the framework agreement

The consultation aims: Provision of a group ALM tool in On Premise mode..

1.1 Form of the framework agreement

The consultation is not subject to a breakdown into lots. The services will give rise to a single framework agreement.

The services will be the subject of a split framework agreement on purchase orders pursuant to Articles R. 2162-2 et seq., R. 2162-13 and R. 2162-14 of the Public Procurement Code. The services of the framework agreement are executed by issuing successive purchase orders according to needs. Each purchase order specifies those of the services described in the framework agreement whose execution is requested. It determines the quantity.

The maximum amount is set in the Deed of Commitment.

The framework agreement will be concluded with a single economic operator.

2. Organization of the consultation

2.1 Procurement procedure

The present consultation is launched following the procedure with negotiation in application of Article R. 2124-3 4° and Articles R. 2161-12 to R. 2161-20 of the Public Procurement Code.

On the basis of the tender submitted, the contracting authority will enter into negotiations. At the end of this negotiation, it will select the most economically advantageous tender on the basis of the criteria for selecting tenders set out in this consultation regulation.

2.2 Justification in case of non-allotment

The object of the contract does not allow the identification of separate services.

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2.3 Provisions relating to groupings

The framework agreement may be awarded to a single company or to a group of companies.

If the framework agreement is assigned to a joint group, the joint agent will be jointly responsible with each of the members of the group.

Possibility to submit several offers for the framework agreement acting both as individual candidates and as members of one or more groupings:

- ☐ Yes
☒ No

Or as members of several groups:

- ☐ Yes
☒ No

2.4 Free variants

Free variants are not allowed.

2.5 Imposed variants

There is no PSE planned.

2.6 Modification of the Consultation File

The Contracting Authority reserves the right to make **detailed changes to the Consultation File** no later than 7 days before the deadline set for submission of tenders.

The bidders will then have to respond on the basis of the modified file without being able to raise any claim in this regard.

If during the study of the file by the candidates the deadline above is postponed, the previous provision is applicable according to this new date.

2.7 Validity period of the offers

The validity period of offers is 120 days from the deadline for submission of the final offer.

3. Content of the consultation file

The consultation file includes the following documents:

- The present rules of the consultation. The
- Application form
- The act of commitment
- The specific administrative clauses book (C.C.A.P) and its possible annexes
- The specific technical clauses book (C.T.P) and any annexes, if applicable.
- The breakdown of the overall and lump-sum price.

4. Presentation of applications and offers

The candidates will have to produce the documents defined below written in French.

The elements necessary for the application defined below are produced during the selection phase of applications.

The elements necessary for the selection of the offer will then be produced only by the selected candidates.

4.1 Elements necessary for the selection of applications:

Each candidate shall produce the application form attached to this document, to which will be attached the following documents:

- Declaration on honor justifying that the candidate does not fall into any of the cases mentioned in articles L. 2141-1 to L. 2141-5 or articles L. 2141-7 to L. 2141-10 of the Public Procurement Code (document attached)
- Where applicable, the document(s) relating to the powers of the person authorized to commit the company
- In the case of a grouping, the representative's authorization document signed by the members of the grouping
- In the event of subcontracting, the subcontracting declaration (model attached to the Single Contract)

The candidate may prove his capacity by any other document considered as equivalent by the contracting authority if it is objectively impossible for him to produce one of the requested information relating to his financial capacity.

If, in order to prove his capabilities, the candidate wishes to rely on the professional, technical and financial capabilities of any other participant (particularly subcontractors), he must produce the documents relating to this participant referred to in this article above. He must also justify that he will have the capabilities of this participant for the execution of the framework agreement by a written commitment from the participant.

Pursuant to Article R. 2143-16 of the Public Procurement Code, as part of their application, candidates are required to attach a translation into French to elements written in another language.

It is brought to the attention of candidates that, in accordance with the provisions of Article R. 2143-13 of the Public Procurement Code, they are not required to provide supporting documents and means of proof that the buyer can obtain directly through:

- An electronic system for the provision of information administered by an official body provided that access to it is free and, where appropriate, that all the information necessary for consultation is included in the application file;
- A digital storage space, provided that the application file contains all the information necessary for consultation and that access to it is free of charge.

Moreover, in accordance with the provisions of Article R. 2143-14 of the Public Procurement Code, candidates are not required to provide the contracting authority with supporting documents and means of proof that have already been submitted during a previous consultation and which remain valid.

Finally, according to the provisions of Article R. 2143-4 of the Public Procurement Code, the contracting authority accepts that candidates submit their application in the form of a single European market document (DUME) established in accordance with the model laid down by the European Commission regulation establishing the standard form for the European single market document, instead of the sworn declaration and the information mentioned in Article R. 2143-3.

Applicants may form or reuse a DUME in its electronic version via one of the following URLs: <https://ec.europa.eu/tools/espd/> OR <https://dume.chorus-pro.gouv.fr/>

It is specified that the contracting authority does not allow candidates to limit themselves to indicating in the single European procurement document that they have the required aptitude and capabilities without providing specific information on these.

4.2 Elements necessary for choosing the offer

For the choice of the offer, candidates must produce the following documents:

- An Act of Commitment (EA)

Information on the use of electronic signatures:

Bidders are asked not to use an electronic signature blocking the addition of another electronic signature.

The candidate will also specify the nature and amount of the services he intends to subcontract, as well as the list of subcontractors he proposes to submit for approval and acceptance by the contracting authority.

- The breakdown of the overall lump sum price.
- A methodological note or technical brief drafted on the basis of the outline presented in the appendix "Response framework imposed" to this Consultation Regulation.

The CCAP and the documents submitted by the contracting authority, with the exception of those referred to above and their annexes, are not to be submitted in the tender. Only documents held by the contracting authority are authentic.

Candidates are reminded that the signing of the Deed of Commitment (EA) constitutes acceptance of all contractual documents.

5. Judgment of applications, offers and award of the framework agreement

5.1 Judging of the applications

AFD reserves the right to analyze offers before applications. In this case, it may limit the examination of application documents to the only candidate to whom it plans to award the contract.

The criteria for the admissibility of applications are:

- Guarantees and technical and financial capabilities
- Professional abilities

Applications which do not provide sufficient financial, technical and professional guarantees in relation to the purpose of the service are declared inadmissible.

5.2 Judgment of the offers

The criteria used to evaluate tenders are weighted as follows:

Price of the services Definition and assessment of the criterion: The maximum score (NM) will be assigned to the candidate who submitted the lowest financial offer. The other candidates will see applied a score calculated on the basis of the following formula: $N = NM \times (WCO/NAO)$ where N is the candidate's grade, OMD the amount of the lowest bid, OAN the amount of the offer to be noted.	40 / 100
Environmental & Social Criterion Definition and assessment of the criterion: Environment: ability to calculate the rate CO2, reduction CO2 emission	5/100
Methodology Definition and assessment of the criterion: Integration services and Quality of the response (Device, Seniority, Comitology, Deployment schedule, process of climbing)	20 / 100
Technical value Definition and assessment of the criterion: Functional coverage of the tool	15 / 100
Technical value	15 / 100

Definition and assessment of the criterion: Technical coverage and security of the tool (On Premise tool only)	
Technical value Definition and assessment of the criterion: Maintenance / support services	5/100

The contracting authority will reject the inappropriate tenders. After an initial ranking based on the criteria defined above, all candidates admitted to the offer phase and having obtained a **minimum technical score of 28 / 55 (on technical criteria 1, 2, 3 and 4) will be admitted to negotiations**. Failure to obtain this minimum technical score will lead to the elimination of the offer.

After any negotiations with these candidates (except if there are insufficient candidates), the contracting authority will choose the most economically advantageous tender.

In the context of these negotiations, the successful candidates may be invited as many times as necessary by the contracting authority under strict conditions of equality, to specify, supplement or modify their offer without substantial changes being made to the specifications.

AFD reserves the right to organize several rounds of negotiations with the selected candidates.

AFD also reserves the right to award the contract based on the initial offer, without negotiation.

Correction of offers:

The lump sum indicated in the deed of commitment prevails over the financial annexes.

Elimination note:

During the analysis of offers, offers that have not obtained the **minimum technical score of 28 / 55 (on technical criteria 1, 2, 3 and 4)** will be eliminated: they will not be ranked and will not be taken into account as part of the financial analysis.

5.3 Attribution of the framework agreement

The regulation no longer requires economic operators, whether bidding alone or in a group, to sign their offer. However, **the signature of the tender by the winning candidate must necessarily take place no later than the award of the framework agreement**.

Prior to the signature of the contract by the Contracting Authority, and in accordance with Article R2144-7 of the Public Procurement Code, the awardee (or all members of the awarding group, including any subcontractors) must transmit on the tool for collecting supplier certificates that the Contracting Authority has equipped itself with (Provisis tool) the documents below requested:

- A valid document certifying the effective registration of the structure (K-bis extract or equivalent);
- A valid certificate issued by the competent authorities certifying that the candidate is up to date with their social obligations (URSSAF, RSI, AGESEA, MDA...);
- The nominative list of foreign workers outside the EC or posted, employed by the structure or failing that a sworn statement of non-employment of foreign workers outside the EC (dated less than 6 months);
- A valid tax certificate issued by the competent authorities certifying that the candidate is up to date with his/her tax obligations;

- A valid civil and/ or professional liability insurance certificate.

In order to satisfy this latter obligation, the applicant established in a State other than France must produce a certificate drawn up by the administrations and bodies of the country of origin. Where such a certificate is not issued by the country concerned, it may be replaced by an affidavit, or in those States where no such oath exists, by a solemn declaration made by the person concerned before the competent judicial or administrative authority, a notary or a qualified professional body of the country.

A failure to produce these documents within the set deadline, the tenderer's offer will be rejected and he will be eliminated.

The next candidate will then be asked to produce the necessary certificates and attestations before the framework agreement is awarded to him.

6. Conditions for sending and submitting applications and offers

The transmission of documents by electronic means can only be carried out at the following address: <https://www.marches-publics.gouv.fr/>.

The reference time zone will be (GMT+01:00) Paris, Brussels, Copenhagen, Madrid.

Each transmission will be subject to a certain date of receipt and an electronic acknowledgment of receipt.

It is strongly recommended to initiate the tender submission **at least 2 hours before the DLRO**.

In case of difficulties, please contact the PLACE hotline.

Backup copy:

Candidates may also send, within the time allowed for submission of tenders, a backup copy on electronic physical medium (USB key) or on paper. This copy is sent to the address below, in a sealed envelope and must include the mention: 'backup copy', the identification of the procedure concerned and the company's contact details:

Group Purchasing Department (DAG)

5 Rue Roland Barthes

75012 Paris

FRANCE

Backup copy documents must be signed (for documents that require a signature). If the chosen physical medium is electronic, the signature is electronic.

This backup copy may be opened in the cases described in article 2 II of the decree of March 22, 2019 setting the terms for making available the consultation documents and the backup copy.

The envelopes containing the backup copy, unopened, will be destroyed by the contracting authority at the end of the procedure.

7. Additional information

To obtain any additional information related to this consultation, candidates must submit their application:

- ☐ Electronically, exclusively on the dematerialization platform, on the URL

next: <https://www.marches-publics.gouv.fr/>

When downloading the consultation file, it is recommended that the company create an account on the dematerialization platform where it will include the name of the bidding organization, and an email address in order to keep it informed of any changes occurring during a procedure (addition of a document to the DCE, sending a list of answers to questions received...).

Only requests sent at least 10 days before the deadline for receipt of tenders will be answered by the contracting authority.

A response will be sent no later than 6 days before the date set for the receipt of offers to candidates who have uploaded the consultation file on the dematerialization platform after having previously identified themselves

Regarding the information relating to the delivery of *dematerialised offers*, please refer to the article Conditions for sending and delivering applications and/or offers in this document.

8. Annex: Imposed response framework

The Provider's responses must not exceed XXX **pages and must not** exceed XXX MB.

These responses must imperatively respect the following framework: **(update according to the prescriber's needs)**

A - Summary of your offer

- A.1 - Understanding of AFD's expectations
- A.2 - Summary of the steps of your intervention
- A.3 - Overall Mission Schedule

B - Strengths and added value of your offer to carry out this mission

C - Detailed description of your offer

- C.1 - Detailed description of the content of the proposed steps (diagnosis, analyses, scenarii, action plan, reporting...)
- C.2 - **Means implemented**
- C.3 - Instances and practical methods of steering the mission
- C.4 - Detailed table of deliverables
- C.5 - Detailed planning

D - Recommendations from the provider for the successful completion of the mission

E - Presentation of the team that will intervene on this mission

- E.1 – Constitution of the team and distribution of responsibilities among its members
- E.2 – CVs of the speakers (3 pages maximum per speaker)

F – CSR Considerations

- F.1 – Environmental action implemented for the service in accordance with the contract
- F.2 – Social action implemented for the service

9. Appendix: Signature certificate requirements

Certificate of signature:

The signatory's signature certificate must comply with the eIDAS regulation or equivalent and meet the required level of security. The RGS (general safety reference) has been replaced by the eIDAS regulation since 1 October 2018.

Nevertheless, for candidates who already have an "RGS" certificate, it remains usable until the end of its validity period.

- Case 1: Certificate issued by a "recognized" Certification Authority - No supporting documents to provide

The signing certificate is issued by a Certification Authority mentioned in the following trusted list:
<https://www.ssi.gouv.fr/administration/visa-de-securite/>

European candidates will also find the complete list of providers on the trusted list maintained by the European Commission:

<https://webgate.ec.europa.eu/tl-browser/#/tl/FR>

In this case, the bidder does not have any supporting document to provide on the signature certificate used to sign its response.

- Case 2: The electronic signature certificate is not referenced on a trusted list - Different supporting documents to provide

The dematerialization platform accepts all electronic signature certificates with security conditions equivalent to those of the General Security Framework (RGS) and "eIDAS".

The candidate ensures by himself that the certificate he uses is at least compliant with the security level defined by the General Security Framework (RGS) or "eIDAS", and provides the supporting documents in his electronic response.

The candidate shall also provide all the technical elements enabling the contracting authority to ensure that the certificate used is technically valid.

Thus, the signatory must transmit with their electronic response the following elements:

a) any element allowing the verification of the quality and security level of the signature certificate (proof of the qualification of the Certification Authority, certification policy, address of the website referencing the Certification Authority),

b) the technical tools for certificate verification (complete certification chain up to the root Certification Authority, download address of the latest update of the list of

revocation of certificates).

It is specified that all these elements must be free of access and use for the buyer, and be accompanied where appropriate by clear instructions for use.

Signature tool used to sign files:

The regulation allows the bidder to use the signature tool of their choice.

- Case 1: The bidder uses the platform's signature tool - No supporting documents to provide

The platform integrates an electronic signature tool, which produces signature tokens in the regulatory XAdES format.

In this case, the bidder has no documentation to provide on the transmitted electronic signatures and the signature tool used.

**- Case 2: The bidder uses a different signature tool than the one integrated into the platform
- Different supporting documents to be provided**

When the candidate uses a signature tool other than that of the platform, he must comply with the following two obligations:

- a) Produce XAdES, CAdES or PAdES signature formats.
- b) Allow verification by transmitting in parallel the elements necessary to proceed to verification of the validity of the signature and the integrity of the document, free of charge.

It is specified that all these elements must be free of access and use for the buyer, and be accompanied where appropriate by clear instructions for use.

Appendix: Authorization of the representative by his co-contractors (to be completed for each co-contractor)

I, the undersigned
 Acting in the capacity of
 Company name and address:

 Identification number (SIRET or equivalent)

Authorize the representative mentioned by name below to:

- The grouping formed and detailed in this document
- The only one present consultation

Subject of the consultation:

Presentation of the group

The candidate is a group of companies

Identification of the members of the Group

Trade name and corporate name, the address of establishment, address electronic, phone numbers and of fax, SIRET number of the members of the grouping	<i>Services performed by the members of the grouping</i>

Designation of the Representative

The members of the grouping shall appoint the following representative:

Business name and legal name of the unit or establishment that will perform the service:

Postal and registered office addresses (if different from the postal address):

Email address:

Telephone and fax numbers:

SIRET number, failing that, a European or international identification number or one specific to the country of origin of the economic operator from a directory included in the list of [DCIs](#) :

To assert what is right

Done at

The

Signature